



The European Single Procurement Document

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Theory and practice



1. Information concerning the procurement procedure and the public body
2. Information concerning the bidder
3. Exclusion criteria
4. Selection criteria
5. Reduction of the number of qualified candidates (*)
6. Concluding statements



1. Information concerning the procurement procedure and the public body

First issue – the importance of the contract notice



2. Information concerning the bidder

- A. Information about the bidder
- B. Information about representatives of the bidder
- C. Information about reliance on the capacities of other entities
- D. Information concerning subcontractors who are not being relied on to meet selection criteria



Second issue – what has to be lodged and how should information be vouched?

Third issue – what information do you have already?

Fourth issue – what about subcontractors and consortium members?



3. Exclusion criteria

- A. Criminal convictions
- B. Payment of taxes and social security contributions
- C. Blacklisting
- D. Insolvency, conflicts of interest or professional misconduct



Fifth issue – “Has the bidder, to its knowledge, breached its obligations in the field of social law?”

Sixth issue – regulation 58(18) and assumptions about required professional abilities



4. Selection criteria

- A. Suitability
- B. Economic and financial standing
- C. Technical and professional ability
- D. Quality assurance schemes and environmental management standards
- E. Global question for all selection criteria



Seventh issue – is it up to date? What about the global question?

Eighth issue – standardised statements

Ninth issue – cross-border ESPDs